

URGENT BUSINESS COMMITTEE

ABERDEEN, 1 July 2016. Minute of Meeting of the URGENT BUSINESS COMMITTEE. Present:- Councillor Laing, Convener; and Councillors Boulton, Cooney, Copland (substituting for Councillor Cameron), Donnelly, Flynn, Greig (substituting for Councillor Yuill), Len Ironside CBE (substituting for Councillor Crockett), Nicoll (substituting for Councillor Dickson), Samarai (substituting for Councillor Jackie Dunbar), Taylor, Townson and Young.

DETERMINATION OF URGENT BUSINESS

1. In terms of Standing Order 28(6)(vi), and in accordance with Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Committee was informed that it had to determine (1) that the item of business on the agenda was of an urgent nature; and (2) that the Committee required to consider the item and take a decision thereon.

The Committee resolved:-

to agree that the item was of an urgent nature, and required to be considered this day.

DETERMINATION OF EXEMPT BUSINESS

2. The Committee was requested to determine that the item of business on the agenda, which had been identified as containing exempt information as described in Schedule 7(A) of the Local Government (Scotland) Act 1973, be taken in private.

The Committee resolved:-

to consider the report in public.

CHIEF OFFICER POSTS - OCE/16/026

3. The Committee had before it a report by the Chief Executive which dealt with several matters relating to posts at chief officer level.

The report recommended:-

that the Committee -

- (a) approve the re-designation of the post of Director of Corporate Governance as Depute Chief Executive (Director of Corporate Governance);
- (b) (i) approve the re-designation of the post of Head of Planning and Sustainable Development as Head of City Planning and the removal of responsibility for 'protective services' from the post's portfolio of functions; and (ii) note that authority had previously been granted in relation to the establishment of an Appointment Panel to progress recruitment and selection arrangements relevant to the post;
- (c) (i) approve the transfer of responsibility for 'protective services' functions to the Head of Communities and Housing; and (ii) approve the establishment of an Appointment Panel comprising nine members in total (3+3+1+1+1) including the

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Convener of the Communities, Housing and Infrastructure Committee, to appoint to the post of Head of Communities and Housing and to deal with all relevant matters pertaining to the recruitment and selection process concerned (e.g. the job profile);

- (d) note that the tender process to source a recruitment partner for the Council was underway and likely to ensure that a suitable organisation would be available to assist the Council with the recruitment activity outlined in the report; and
- (e) approve a six month extension for the current shared arrangement with Aberdeenshire Council for the post of Head of Education within Education and Children's Services.

The Committee resolved:-

to approve the recommendations.

- **JENNIFER LAING, Convener**.